MEMBERS OF THE FACULTY ADMINISTRATIVE OFFICERS/SUB-DEANS’ GROUP

A meeting of the FAO/Sub-Deans’ Group will be held on Friday 9 September in the Senate Room commencing at 9:30am

1. UPDATE FROM ACADEMIC COUNCIL

Sylvia Lang will provide an update on the Academic Council meeting held Wednesday 7 September 2011.

2. STATUS APPROVAL IN NC2012

University General Rule 1.2.1.10 currently reads as follows:

Recognition of prior learning or professional experience

1.2.1.10(1) A faculty may recognise a qualification or a unit of study completed at another tertiary institution or other place of learning as being equivalent to one completed at this University.

(2) A person who wishes to have a qualification or a unit of study that they have completed at another tertiary institution or other place of learning recognised as equivalent to one completed at this University must provide satisfactory evidence of the work completed for the qualification or unit of study.

(3) A faculty may recognise relevant professional experience as being equivalent to a qualification or unit of study completed at this University.

(4) A person who wishes to have relevant professional experience recognised as equivalent to a qualification or unit of study completed at this University must submit satisfactory evidence of the professional experience.

(5) A faculty must maintain a register of its decisions on applications for recognition of qualifications, units of study or professional experience and must report to the Registrar for central recording of any such decisions that relate to applicants who subsequently enrol.

In addition the University has a policy on status approval (UP07/91) which is very outdated. The policy, which is available at the following address has a form attached:

http://www.universitypolicies.uwa.edu.au/search?method=search&title=&keywords=status+approval&function= attached to which is a form

A new policy is currently being drafted.

In terms of the University General Rules and the existing policy, faculties are required to maintain a register of decisions with regard to status and a worksheet is provided on the web.

Members will be asked to advise what procedures they are currently following in relation to approving status applications and recording relevant decisions.

3. RECORDING RESULTS AGAINST PART UNITS

Units with a value greater than six points (such as dissertation units) are normally split into parts for a number of reasons, for example to permit even distribution of student load across semesters.

The question of what needs to be recorded by way of a “result” for such part-units has recently been raised. For example, if a student was not making satisfactory progress towards completion of their dissertation would a failing grade be recorded prior to a grade being recorded for the dissertation unit as a whole. If so, what would it be?

For discussion.
4. MANAGEMENT OF ORIGINAL LATE OR AMENDED RESULTS FORMS

Debra Paisley, Manager Records Management Services will be discussing some issues associated with the way Late or Amended Results Forms are currently managed.

5. OTHER BUSINESS

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