TO MEMBERS OF THE FACULTY ADMINISTRATIVE OFFICERS/SUBDEANS’ GROUP

As there are insufficient items for discussion there will be no meeting of the FAO/Subdeans’ Group tomorrow, 15 February 2008.

The following items are for noting.

1. UPDATE FROM ACADEMIC COUNCIL

ACADEMIC CONDUCT ESSENTIALS (ACE) – Ref f12202

It was noted that the requirement to undertake ACE had been extended to all commencing students from 2008.

Primary responsibility for publicity of the ACE requirement now lies with faculties. A pack of resources has been sent to faculties by the Centre for the Advancement of Teaching and Learning (CATL) for distribution as appropriate.

The technical management of the compulsory online unit will continue to be maintained by CATL as a central service to faculties.

Progress reports will be sent to faculties from time to time for information.

INTERNATIONAL AGREEMENTS

It was noted that the International Strategies Sub-committee on International Agreements had By R121/03, Academic Council delegated authority to the International Strategies Sub-committee on International Agreements had approved the following agreements:

(a) Student Exchange Agreement between The University of Western Australia and the University of New Mexico (UNM) – Ref F22018

(b) Student Exchange Agreement between the Faculty of Life and Physical Sciences and Tianjin University – Ref F1122

(c) Academic Collaboration and Student Exchange Agreement between The University of Western Australia and The University of St Gallen, Switzerland – Ref F18216

(d) Articulation Agreement between The University of Western Australia and the Singapore Sports School – Ref F19094

DISCIPLINE GROUPS – F6597

The following changes to Discipline Group Chairs for 2008 were noted:

<table>
<thead>
<tr>
<th>Discipline Group</th>
<th>Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthropology</td>
<td>A/Professor Michael Pinches</td>
</tr>
<tr>
<td>Communication Studies</td>
<td>Dr David Savat</td>
</tr>
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IN-COUNTRY PROGRAMME MEMORANDUM OF AGREEMENT AND CHECKLIST: PROPOSED AMENDMENTS – Ref F

Council approved the changes as recommended in the attachments to the agenda subject to clarification of requirements relating to health and travel insurance.

LEGISLATIVE COMMITTEE MEMBERSHIP – Ref F11455

Council recommended to Senate that Zan Blair, Faculty Administrative Officer in the Faculty of Education, be appointed for the period 1 January 2008 to 31 December 2008 and that Marjan Heibloem, Senior Faculty Administrative Officer in the Faculty of Natural and Agricultural Sciences, be appointed for the period 1 January 2008 to 31 December 2009.

CASUAL VACANCY ON ACADEMIC COUNCIL – Ref F11743

Mr Paul Lloyd Sub-Dean, Faculty of Business was appointed to fill a casual vacancy on Academic Council for the period to 31 December 2008.

COMBINED COURSE FOR MBBS AND PhD – PROPOSAL TO MAKE AVAILABLE TO INTERNATIONAL STUDENTS – Ref F

This item was withdrawn at the request of the Faculty.

UNIVERSITY GENERAL RULE 1.2.1.12(2): CREDIT FOR UNITS COMPLETED THROUGH CONTINUING EDUCATION – PROPOSED AMENDMENT IN VIEW OF REQUESTS FOR EXCEPTIONS TO APPLY IN THE CASE OF CERTAIN GRADUATE CERTIFICATES - Ref F19581

An amendment to the University General Rules to permit one six point unit completed through Continuing Education to be credited towards a 24 point course was approved. (Previously the rules did not permit any credit to be granted towards such courses on the basis of units completed through Continuing Education).

RENEWAL OF OFFSHORE MBA PROGRAM, MANILA - Ref F3597

A proposal to renew this program for one year with an option for two further years was approved subject to endorsement by the relevant bodies, approval of the agreement by Legal Services and the course meeting specified enrolment targets.

REVIEW OF COURSE STRUCTURES: RECOMMENDATIONS OF THE WORKING PARTY ON POSTGRADUATE COURSEWORK PROGRAMS – Ref F18620

The recommendations of the Report of the Working Party on Postgraduate Coursework Programs established under the auspices of the Review of Course Structures were endorsed as set out in the attachment to the Academic Council agenda with the exception of 3.(b)(iii), which was deleted.

RESTRICTION OF ELIGIBILITY FOR INDIVIDUAL UNIT PRIZES TO FULL-TIME STUDENTS

The Legislative Committee had considered draft conditions for an individual unit prize for which eligibility had been restricted to full-time students at the request of the donor. The
Legislative Committee had asked Council for their views on the general principle of restricting eligibility for prizes to students enrolled on a full-time basis.

This item gave rise to a discussion during which a variety of opinions were expressed. It was noted that the disappearance of the notion of “years of a course” had caused some difficulties with “year” prizes, some of which had been written in such a way as to limit them to full-time students.

It was noted that the FECM had overhauled their prizes and scholarships to remove aspects that they were not happy with (eg the restriction of certain scholarships to international students) and that the donors had been happy to accommodate proposed changes.

It was noted that the Secretariat was currently undertaking a project to establish principles (already approved by Academic Council), general conditions and a template for scholarships and that a similar project would be undertaken in relation to prizes. Council asked for the project to be expedited.

The outcome was that Council approved the conditions for the individual unit prize in this instance noting that prizes will be the subject of a general review.

Proposal to introduce a new combined course: Bachelor of Engineering (Electrical and Electronic Engineering) and Bachelor of Engineering (Mechanical Engineering) [BE (Elect & Electr), BE (Mechanical)] – Ref F5404

Approved.

Bachelor or Arts: Proposed Introduction of a Major in Environmental Studies for Students enrolled through the Albany Centre – Ref F5070

Approved.

FACULTY OF ENGINEERING, COMPUTING AND MATHEMATICS: MASTER OF ENGINEERING - PROPOSAL TO CHANGE UNIT POINTS VALUE IN THE ENERGY SYSTEMS MANAGEMENT PROGRAM – REF F5073

Approved.

ACTING VICE-CHANCELLOR’S REPORT TO THE COUNCIL – Ref F11783

The Acting Vice-Chancellor spoke to the Vice-Chancellor’s report, which was attached to the agenda.

REVIEWS AND FOLLOW-UP REPORTS

The Acting Vice-Chancellor spoke to the following reviews.

Reviews

(i) Bachelor of Health Science – Ref F19104

The Executive Summary and Recommendations for the Review of the Bachelor of Health Science is attached.

(ii) Planning Services – Ref F8735

The Executive Summary and Recommendations for the Review of Planning Services held 10-12 September 2007 is attached.
The Executive Summary and Recommendations for the Review of Planning Services held 12-14 September 2007 is attached.

2. FACULTY AND COMMITTEE ITEMS FOR THE ATTENTION OF THE SECRETARIAT

As a departure from previous practice, faculties and committees of the Academic Council/Board are now asked to provide only electronic extracts and attachments of items for the attention of the Secretariat. Hard copy extracts and attachments are no longer necessary. Please send extracts and relevant attachments to Lidia Cuoco (lidia.cuoco@uwa.edu.au) by the cut-off dates previously advised.

Faculties are asked to continue to provide a hard copy of their full agendas and minutes to the Secretariat.

If an item concerns proposed new legislation (rules, regulations, prize conditions etc) or a change to existing legislation, please provide the legislation as a separate document (marked up with track changes where changes are proposed). This same document can then be used (with amendments if necessary) as the item passes through the approval system and is finally submitted for publication on the web.

When using track changes to show proposed amendment to documents please use the strikethrough and underscore options rather than balloons to indicate changes. Balloons can be difficult to follow if there are substantial changes to a document. To remove balloons, go to Tools - Options – Track Changes – Balloons – Use Balloons - and click on “Never”.

For Noting.