AGENDA

1. **UPDATE FROM ACADEMIC COUNCIL**

Sylvia Lang will provide an update on the Academic Council meeting held on Wednesday 7 May 2008.

2. **ITEMS ARISING FROM APRIL MEETING**

(a) **Student Learning Entitlement (SLE)**
Following a query from Jan Dunphy concerning what would happen if a student had used up their SLE (eg a student in the Graduate-entry MBBS) and had not yet completed all requirements of the course it was agreed that Anthony Turner would pursue the matter and report back in due course.

Anthony will provide an update.

3. **INTAKE PERIODS**

Publications was recently asked to reconsider the options available for Intake Periods in the Handbook as feedback had been received that the existing ones were problematic in that they were not defined. In particular it had been suggested that “all” should be replaced with “throughout the year”.

Publications is seeking feedback on the following proposed amended list which, if accepted, will be adopted for the 2009 Handbook.

**INTAKE PERIODS**
- Beginning of year only
- Mid-year only
- Beginning of year and mid-year
- Throughout the year
- Not open for enrolment
- Other (type free text in adjoining field)

In relation to the 2008 Handbook, Publications has advised that it may not be possible to do a blanket change from “all” to “throughout the year” as “all” may have been selected when “Beginning of year and mid-year” was the intention.

Members will be asked to advise whether they support amending the 2009 options according to the above list and leaving the 2008 information as it stands.

4. **SUMMER SESSION UNITS – CANCELLATION DATE**

Currently there is no final date set for cancellation of Summer Session Units. Members are asked to consider what a reasonable date might be given the nature of the units. Administrative procedures associated with summer session units are available at http://www.secretariat.uwa.edu.au/home/policies/summer?f=218686

5. **ALTERNATIVE EXIT FROM COURSE**

Please note that, if it is possible to exit from a course with another award this should be stated in the rules for the course.
For Noting

6. DEFINITION OF RESEARCH FOR THE PURPOSES OF ESTABLISHING ELIGIBILITY FOR RTS FUNDING

Towards the end of last year Sato Juniper sought advice from DEST regarding the definition of a research unit. She did so because she had noticed that the RTS guidelines had changed somewhat over the years with regards to student eligibility and wanted to ensure that the University's postgraduate research courses continued to meet the criteria for RTS funding.

The response Sato received was as follows:

To determine if an activity is research or course work, you should examine whether it is a (largely) self-directed attempt to produce new knowledge or whether it is structured learning designed by others to prepare for or support research (or other) activities.

To ensure that our research courses meet the eligibility criteria for RTS funding an audit is underway. Faculties will be contacted in the event that a course does not appear to meet the relevant criteria.

For noting.

7. COMPLAINTS MANAGEMENT SYSTEM (CMS)

Trudi McGlade will provide an update.

8. ANY OTHER BUSINESS