AGENDA
FAO Sub Deans
4 May, 2007

1. **Review of Course Structures**
   As you are all aware the Review of Course Structures is underway. Professors Don Markwell, Deputy Vice-Chancellor (Education) and Ian Reid, Senior Academic Reviewer for the Review will attend to lead a discussion on the Review.

   Information about the Review, including The Discussion Paper and responses submitted can be found at: [http://www.coursestructuresreview.uwa.edu.au/](http://www.coursestructuresreview.uwa.edu.au/)

2. **Update from Academic Council**
   Trudi will report on the items on the Academic Council agenda for the meeting of 2 May 2007.

3. **Indexing in the SPE**
   There was some discussion at our last meeting about indexing of the names of prizes and scholarships. The indexing of the name such that for example the Tom Collins Prize in Australian Literature would be indexed as Collins Prize in Australian Literature, Tom. This issue has been raised with Valerie Koay, Manager, Publications and she has replied as follows:

   There has always been a search facility on the SPE web site but it is on the side navigation bar and so does not stand out. We have now placed the search box right on the web page itself and also improved it to search for keywords in titles of scholarships, prizes and endowments. So please try it out by going to the following web site:


   If you key in the word "Hackett" you will get the following results:

   1. Hackett Scholarships
   2. Hackett Prize for Latin, Lady
   3. Hackett Foundation Alumni Honours Scholarship
   4. Hackett Prize, Patricia

   Similarly if you key in the work "Saw" you get the following results:

   Saw Medical Research Fellowships, W.A. and M.G.
   Saw Medical Research Fellowships, Althelstan and Amy

   This improved search facility should help our users in looking for any scholarship, prize or endowment.

   No matter what indexing convention we use there are pros and cons. For example, if we
stay with our current indexing convention where the surname is placed first, then as can be seen above, all the Hackett scholarships and prizes will be listed together alphabetically. If we use the indexing convention you described then the Lady Hackett Prize for Latin, for example, will be listed under "L" and the Patricia Hackett Prize will be listed under "P". If a user is scrolling through the alphabetical index then it does not stand out that there are two Hackett scholarships and two Hackett prizes. External users are likely to be more familiar with family names than initials or first names. For example, if someone wants to see what the Saw family has contributed to UWA, then you have the two Saw fellowships listed together instead of one under "W" and one under "A". Our culture frequently bends towards designing our web sites more for internal than for external users.

She goes on to say that there is no automatic way to change our indexing convention. Each entry needs to be corrected in five places for the change to take effect. It would be a time-consuming process.

She concludes by saying that nevertheless if the group feels strongly about changing the indexing, then Publications will make the changes.

For discussion and decision.

4. Any other business